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M-B Companies, Inc. Phone 920.898.4203
Human Resources Department Fax 920.898.4588
1615 Wisconsin Avenue mbhumanresources@m-bco.com
New Holstein, WI 53061-0200 www.m-bco.com

Job Posting

Commodity Buyer, Indirect

We are currently searching for an experienced **Commodity Buyer, Indirect** to join our team. This unique position will be responsible for researching, planning and implementing cost savings strategies associated with the purchasing of indirect spend commodities, items and services (logistics, travel, packaging, supplies, etc.) for our organization.

Key duties of the position include:

Assumes the overall responsibility of developing and implementing sourcing strategies for indirect commodities (materials, services and related products) that meet or exceed cost reduction, quality and delivery goals.

Develops and implements indirect spend strategies in close collaboration with the different stakeholders.

Determines and optimizes standards, processes and best practices; creates synergies and standardization in order to realize the best value for the organization.

Develops and monitors price agreements and contracts with existing suppliers as well as manages the sourcing and selection of new suppliers (supplier relationship management).

Coordinates implementation of contracts with local management.

Intervenes as needed in conflict resolution and escalation.

Analyzes procurement market trends and identifies relevant strategic developments.

Contributes to the further development of digital purchasing (catalog management, e-tenders, e-auctions etc.).

Serves as a liaison between strategic supply chain and other parts of the organization.

Job Requirements

- Bachelor's degree in Finance, Business Administration or a related field of study.
- Five or more years of relevant work experience as a strategic buyer / lead buyer for indirect commodities
- Sound knowledge of contract law as well as methods of negotiation.
- Highly proficient in project management
- Solid working knowledge of MS Office Suite products and ERP software



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We offer an excellent compensation and benefits package that includes health, dental, vision, life, disability, 401(k), flexible spending accounts, paid time off, paid holidays and continuing education reimbursement.

Benefits:

- Health insurance
- Dental insurance
- Vision insurance
- Retirement plan
- Paid time off
- Tuition reimbursement
- Professional development assistance
- Weekly pay

Individuals interested in applying to this opportunity may complete an employment application or forward a resume to mbhumanresources@m-bco.com.

To fill out an application, please click here:
<http://www.m-bco.com/mbcorporate/employment>

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For additional information about M-B Companies, please visit our website at <http://www.m-bco.com>. M-B Companies is an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, disability status, protected veteran status, or any other characteristic protected by law.